How to Map a Drive to Your Lab Folder on the Russell Domain Fileserver

Windows 7

1. From your Windows desktop, click the Start button:

   A popup menu appears.

2. In the right side of the popup menu, locate Computer.

3. Right-click Computer. A popup menu appears:

   Are you OFF-campus
   
   OR
   
   Using a Wireless Connection? Do these steps first:
   A. Connect to the Internet.
   B. Launch Russell dept VPN software,* then follow the rest of these instructions.
   * for instructions on getting and installing Russell Dept VPN software, visit this webpage: http://kb.wisc.edu and search keyword: deptvpn

   7/22/2014

   Applies to: Russell Labs faculty, staff, and grad students
How to Map a Drive to Your Home Folder on the Russell Domain Fileserver from Windows 7
4. From the popup window, choose Map network drive. The map network drive window appears:

5. Locate the Drive drop-down list:

6. Click the down-pointing triangle to display the drop-down list showing the drive letters:

7. From the drop-down list, choose H:. The drop-down list disappears.

8. Click in the Folder box.

Enter the folder information based on the table below. Replace labname with your lab name, e.g. Lindroth_Lab.

<table>
<thead>
<tr>
<th>If your department is...</th>
<th>Type this in the Folder box...</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ento</td>
<td><code>\144.92.198.101\russell\ento\labs\labname</code></td>
</tr>
<tr>
<td>Plant Path</td>
<td><code>\144.92.198.101\russell\ppath\labs\labname</code></td>
</tr>
<tr>
<td>FWE</td>
<td><code>\144.92.198.101\russell\fwe\labs\labname</code></td>
</tr>
<tr>
<td>Hub</td>
<td><code>\144.92.198.101\russell\hub\labs\labname</code></td>
</tr>
</tbody>
</table>
Optional - applies only to those connecting on-campus over a wired (cable) connection:

Tip: Do you want to access your network share drives from this computer in the future? If yes, leave the box checked next to Reconnect at logon.

9. Check the box Connect using different credentials.
10. Click Finish. The Map Network Drive window closes. A connection popup appears...

   ![Map Network Drive](image)

   ...then disappears, and a Windows Security window appears:

   ![Windows Security](image)

11. Enter the User name information based on the table below. Replace userid with your Russell domain login id.

<table>
<thead>
<tr>
<th>Your domain is…</th>
<th>Type this in the User name box…</th>
</tr>
</thead>
<tbody>
<tr>
<td>russell</td>
<td>russell\userid</td>
</tr>
</tbody>
</table>

12. Enter your password for your domain.

Optional:

Tip: Do you want to access your network share drives from this computer in the future? If yes, leave the box checked next to Remember my credentials.

13. Click OK. The Windows Security box closes and Windows Explorer appears, showing the H: drive mapped to your home directory on the Russell fileserver.